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DATE

To whom it may concern	LETTER NUMBER

Dear Sir/Madam,

I am pleased to inform you that **Mr/Ms**..... is studying at the international campus of TUMS in <u>FIELD OF STUDY</u> (*PhD/MSc/MPH level*), and the title of his/her thesis is, "THESIS TITLE".

Based on the approval made by the research committee of *TUMS School of*and *TUMS Ethical committee* (code number), I request you to assist **him/her** with data collection for **his/her** thesis.

I need to emphasize that the collected data will be used for academic and research purpose only and will remain confidential.

Sincerely yours,