

*To whom it may concern*

**LETTER NUMBER**

**DATE**

*Dear Sir/Madam,*

I am pleased to inform you that **Mr/Ms**..... is studying at the international campus of TUMS in **FIELD OF STUDY (PhD/MSc/MPH level)**, and the title of his/her thesis is, ***"THESIS TITLE"***.

Based on the approval made by the research committee of *TUMS School of .....* and *TUMS Ethical committee (code number .....*), I request you to assist **him/her** with data collection for **his/her** thesis.

I need to emphasize that the collected data will be used for academic and research purpose only and will remain confidential.

Sincerely yours,